

The Lindon City Council held an annual Budget Kick-Off Meeting on **February 11, 2016**, beginning at 6:00 p.m. at the Lindon City Center, 100 North State Street, Lindon, Utah.

Conducting: Jeff Acerson, Mayor

PRESENT

Officials –

Jeff Acerson, Mayor

Matt Bean, Councilmember

Randi Powell, Councilmember

Jake Hoyt, Councilmember

Carolyn Lundberg, Councilmember

Absent

Van Broderick, Councilmember

Staff –

Adam Cowie, City Administrator

Kristin Colson, Finance Director

Phil Brown, Chief Building Official

Cody Cullimore, Chief of Police

Hugh Van Wagenen, Planning Director

Heath Bateman, Parks & Recreation Director

Don Peterson, Public Works Director

The meeting was called to order at 6:00 p.m.

DISCUSSION – Lindon City Administration and Department Heads met with the Mayor and Council in a work session to review, discuss, and receive feedback on significant budget issues and priorities for the upcoming 2016-17 fiscal year. This item is for discussion only with no motions required at this meeting.

Items of general discussion included the following:

1. **Budget Adoption Process** (presented by Kristen Colson): Including discussion on financial goals and policies of the City and also a review of the timeline for the budget process and adoption.
2. **Financial Outlook** (presented by Adam Cowie & Kristen Colson): Including a review of significant revenue sources i.e., sales tax, property tax, PARC tax, RDA's and Fee Schedule. There was also discussion on utility rates; to continue with the 5-year plan. Also discussed was the inflationary increase plus the study recommended increase equals: Water 9%; Sewer 4%; and Storm Water 13% Debt schedule was also reviewed.
3. **Reductions/Cost Savings/Increased Revenues:** Presented by Adam Cowie & Department Heads: Including discussion of the following items:

- 2 ➤ **Past Reductions/Savings:**
- 4 ○ employee benefits reductions – continued implementation on
phased plan
- 6 ○ Unfilled vacant positions and /or delayed filling of positions
(unfilled police secretary, police officer hiring delay, cut Youth
Sports Coordinator position).
- 8 ○ Janitorial changes
- 10 ○ Health insurance; property & liability insurance
- 12 ➤ **Future Savings:**
- 14 ○ Delayed filling of vacant employee positions (Public Works
Director)
- 16 ○ Fuel (gasoline)
- 18 ○ Grants (police, planning, public works)
- 20 ○ Evaluate new engineer position (reduce contract engineering costs)
- 22 ➤ **Increased Revenues:**
- 24 ○ Building permits increasing
- 26 ○ Public Works inspection fees
- 28 ○ Utility rates
- 30 ○ Impact fee updates (water, storm water, sewer, public safety)
- 32 ○ Aquatics Center: Add night-time pool rentals
- 34 4. **Personnel Issues:** Presented by Adam Cowie and Department Heads: Including
discussion on evaluating position needs as we experience growth.
- 36 ○ Engineer, Code Enforcement/Building Inspector, Recreation
- 38 ○ Horizon needs: Public Works inspector/Water/Streets, Police
Officer, Police Secretary, Administrative Assistants
- 40 5. **Capital Improvements & Expenditures:** Presented by Adam Cowie and
Department Heads: Including the following for discussion:
- 42 ○ Public Safety Building – Review bids
- 44 ○ Roads – funding options
- Geneva & Center Street lift station (or Ivory lift station)
- Chlorinators in wells/Generators in wells
- Misc. equipment/vehicle needs: Vactor truck, Dump truck, Misc.
vehicles, Aquatics Center repairs & updates
- PARC tax/Park Impact fee projects
- Recreation programs
6. **Council member needs and requests:** Discussion by the Councilmembers
including concerns of postponing or avoiding certain issues such as road funding,
building maintenance and public works projects.

2 This meeting was for discussion and informational purposes only. The Council
3 did not take action on any item at this meeting. Items which require Council action will
4 be discussed during regular City Council meetings prior to any action being taken.

5 The meeting was adjourned at 9:20 p.m.

6 Approved – April 19, 2015

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